

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
MINUTES OF ACTION MEETING
May 14, 2015**

Mr. Jay McMullin called to order the Regular Session at 6:00 pm at Highland High School.

Mrs. Jean Grubb read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 1/8/15.
- Posting on the front door of the Central Office facility on 1/8/15.
- Mailing written notice to the Courier Post on 1/8/15.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 1/8/15.
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.
- Everyone was invited to join in the flag salute.
- The Board agreed to have a moment of silence to honor our military.

PRESENT - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ALSO PRESENT Mrs. Jean Grubb, Dr. Brian Repici, Mr. Matthew Szuchy, Mrs. Julie Scully, Mr. David Cappuccio, Mr. Dan Long

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

On the motion of Mrs. Jenn Storer, seconded by Mrs. Dawn Leary, the Board of Education Adjourned to Executive Session at 6:03 pm

Roll Call Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter “BHPRSD”, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any

records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPRSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPRSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPRSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPRSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPRSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPRSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mrs. Jenn Storer, seconded by Mrs. Dawn Leary, the Board of Education Adjourned from Executive Session at 6:50 pm

Roll Call Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

Mr. McMullin asked for any emergency items. There were none.

Mr. McMullin asked for public comment. There were none.

Mrs. Caffrey and Mrs. Silich presented the MD program.
 Dr. Repici presented GT Education Foundation Awards
 Ms. Pettite presented awards to Triton students
 Educator of the Year was honored
 Students from each school reported on events and school news.

A. INFORMATION ITEMS

1. Required Monthly Drills/Bus Evacuation Drills – See Attached

	Date	Time	Evac Time	
Triton	04-13-15	11:41 am	2 min 51 sec	FIRE DRILL
	04-30-15	12:15 pm	10 min	SHELTER IN PLACE W/O INSTRUCTION
Highland	04-13-15	1:30 pm	4 min 30 sec	FIRE DRILL
	04-30-15	1:14 pm	6 min	SHELTER IN PLACE WITH INSTRUCTION
Timber Creek	04-15-15	7:33 am	3 min 48 sec	FIRE DRILL
	04-17-15	7:35 am	27 min	SHELTER IN PLACE WITH INSTRUCTION
Twilight	04-02-15	7:20 pm	3 min	FIRE DRILL
	04-24-15	6:30 pm	4 minutes	SHELTER IN PLACE

2. Board Attendance

3. Committee Meeting Schedule/Reports

- Finance/Technology – Nothing to Report
- Facilities/Security/Transportation – See Attached
- Curriculum/Special Ed/Student Affairs – See Attached
- Personnel – See Attached
- Policy/Planning – Nothing to Report
- Public Relations/Media/Bd Relations – Nothing to Report
- Negotiations – Nothing to Report
- Shared Services -- See Attached

B. MANDATED MONTHLY ACTION ITEMS

Mrs. Grubb presented Item #7B: 1,2,3,4,5,6 for approval.

On the motion of Mrs. Pat Wilson, seconded by Mrs. Dawn Leary, Item #7B: 1,2,3,4,5,6: approved
Roll Call Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

ABSTAINED FROM #7B:3 – Mrs. Jenn Storer

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

Minutes of April 23, 2015 Executive Session

Minutes of April 23, 2015 Workshop/Action

Minutes of March 12, 2015 Executive Session – Released to Public

Minutes of March 19, 2015 Executive Session-Released to Public

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved.

4. Cash/Wire Transfers

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator's Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

6. Treasurer of School Moneys Report

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2015. The Treasurer's Report and Secretary's report are in agreement for the month of April 2015. Move that the Board of Education approve the Treasurer of School Moneys reports.

Mrs. Grubb presented Item #7B: 7,8,9,10 for approval.

On the motion of Dr. Joyce Ellis, seconded by Miss Jill Dawson, Item #7B: 7,8,9,10: approved
Roll Call Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

7. Budget Certification

BOARDS' CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD SECRETARY’S CERTIFICATION

Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources. **Nothing To Report**

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

Move that the Board of Education approve the Student Activities Account Reports.

10. Use of Facilities

Move that the Board of Education approve the Use of Facilities requests as submitted by the principals.

C. Other Monthly Action Items

1. SJTP Proposal for Highland Roof Repairs

APPROVED 5/7/15

Move that the Board of Education approve the proposal of SJTP for repairs to the Highland roof in the amount of \$91,800. See attached exhibit.

2. SJTP Proposal for Triton Fire Alarm

APPROVED 5/7/15

Move that the Board of Education approve the proposal of SJTP for installation of a fire alarm at Triton in the amount of \$761,730.50. See attached exhibit.

3. Donation of an Old Truck

APPROVED 5/7/15

Move that the Board of Education approve the donation of an old truck which is beyond repair to *Cars for Kids*.

Mrs. Grubb presented Item #7C: 4,5,6,7,8,9 for approval.

On the motion of Mrs. Jenn Storer, seconded by Miss Jill Dawson, Item #7C: 4,5,6,7,8,9: approved Roll Call Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

4. Disclosure Agent Services

Move that the Board of Education approve Phoenix Advisors, LLC for continuing disclosure services for the 2014/2015 fiscal year at the cost of \$650.00

5. Software Maintenance Agreement

Move that the Board of Education approve a software maintenance agreement with Maximus Tienet. As per attached agreement

6. CIPA Compliance Certification for Funding Year 2016

Move that the Board of Education approve the CIPA Compliance Certification for Funding Year 2016.

7. Computer Solutions, Inc.

Move that the Board of Education approve the Software Support Contract with Computer Solutions, Inc., as per attached exhibit.

8. Interlocal Agreement For School Resource Officers

Move that the Board of Education approve the attached Interlocal Agreement with Runnemede Borough and Gloucester Twp. for School Resource Officers. As attached 2014-2015 agreements.

9. Proposal from SJTP for Highland Window and Door Replacement, Highland Roof Repair, Highland Ceiling and Floor Tile Removal, Triton Fire Alarm, Triton Doors and District-wide Security Cameras Projects

Move that the Board of Education approve the proposal by SJTP for the following projects: Highland Roof Repairs in the amount of \$114,750, Triton Fire Alarm in the amount of \$761,730, soft cost \$952,163 and District Wide Security System in the amount of \$888,163, soft cost \$1,110,204, upon receipt of the executed SDA Grant Agreement and acceptance of the Shared Services Procurement Method.

Mrs. Grubb presented Item #7C: 10,11,12,13,14,15,16,17,18,19 for approval.

On the motion of Dr. Joyce Ellis, seconded by Mrs. Jenn Storer, Item #7C: 10, 11,12,13,14,15,16,17,18,19: approved

Roll Call Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

10. Resolution for Appointment of Representative and Alternate Representative to the Southern New Jersey Regional Employee Benefits Fund effective July 1, 2015 to represent the BHPRSD

Move that the Board of Education approve the appointment of Jean Grubb as Representative to the Southern New Jersey Regional Employee Benefits, and Janet Glover as Alternate Representative to the Southern New Jersey Regional Employee Benefits, effective July 1, 2015 to represent the Black Horse Pike Regional School District.

11. Designation of Official Newspapers

Move that the Board of Education act to approve the designation of The Courier Post and the Record Breeze as newspapers of record.

12. Adoption of Existing Board Policies

Move that the Board of Education approve the adoption of existing board policies.

13. Appointment of PACO/OPRA

Move that the Board of Education approve the appointment of Jean Grubb as the Public Agency Compliance Official (PACO) and Open Public Records Official from July 1, 2015 through June 30, 2016.

14. Appointment of Affirmative Action Officer

Move that the Board of Education approve the appointment of Julie Scully, Supervisor of Personnel and Jean Grubb, Business Administrator as the Affirmative Action Officer(s), from July 1, 2015 through June 30, 2016.

15. Appointment of 504 Officer

Move that the Board of Education approve the appointment of David Cappuccio, Director of Special Services as the District 504 Officer from July 1, 2015 through June 30, 2016.

16. Appointment of Purchasing Agent

Move that the Board of Education approve the appointment of the Jean Grubb as the District Qualified Purchasing Agent from July 1, 2015 through June 30, 2016.

17. Appointment of Board Secretary

Move that the Board of Education approve the appointment of Jean Grubb as Board Secretary from July 1, 2015 through June 30, 2016.

18. Approve Curriculum

Move that the Board of Education approve the existing district curriculums for the 2015-2016 school year.

19. Approve Petty Cash Fund

Move that the Board of Education approve petty cash funds for the period of July 1, 2015 through June 30, 2016, as specified below:

Central Administration	\$100.00
Building Principals	\$100.00
Special Education Student Incentive Program	\$100.00

Mrs. Grubb presented Item #7C: 20,21,22,23,24,25,26,27,28 for approval.

On the motion of Mrs. Jenn Storer, seconded by Miss Jill Dawson, Item #7C: 20,21,22,23,24,25,26,27,28: approved

Roll Call Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

20. Authorization to Sign Checks

Move that the Board of Education approve the district officials to sign checks on behalf of the district until the next reorganization meeting of the Board, per the attached exhibit.

21. Approve Tax Shelters

Move that the Board of Education approve the following Tax Shelter providers and include them as an addendum to the district 403(b) Plan Document:

Lincoln Investments	AXA Equitable	First Investors	Metlife
Siracusa Benefits	Midland National	Franklin Templeton	Vanguard

BE IT FURTHER RESOLVED, that The Omni Group be appointed the District’s 3rd Party Administrator for the District’s 403(b) plans.

22. Authorization to Award Contracts

Move that the Board of Education authorize the Business Administrator to award contracts up to the bid threshold/quote threshold until the next reorganization meeting of the Board.

23. Approve Bill Payments between Board Meetings

Move that the Board of Education authorize the Business Administrator to approve bill payments between board meetings.

24. Approve Use of State Contracts for Purchasing

Move that the Board of Education authorize the Business Administrator to use state contracts for purchasing of goods and services from July 1, 2015 through June 30, 2016.

25. Approve Cooperative Purchasing

Move that the Board of Education approve cooperative purchasing with Middlesex Regional Educational Services, WSCA-NASPO, Hunterdon Regional from July 1, 2015 through June 30, 2016.

26. Comprehensive Equity Officer and Title IX Officer

Move that the Board of Education approve the appointment of Julie Scully as the Comprehensive Equity Officer and Title IX Officer from July 1, 2015 through June 30, 2016.

27. Anti-Bullying Coordinator

Move that the Board of Education approve Mr. David Cappuccio, Jr. as the district's Anti-Bullying Coordinator from July 1, 2015 through June 30, 2016.

28. Anti-Bullying Specialists

Move that the Board of Education approve the appointments of the following individuals to serve as Anti-Bullying Specialists for the assigned schools from July 1, 2015 through June 30, 2016.

Highland – Jeanette Vizoco Timber Creek – Nicole Lauri Triton – Holly Fertel

Mrs. Grubb presented Item #7C: 29,30,31,32,33 for approval.

On the motion of Miss Jill Dawson, seconded by Dr. Joyce Ellis, Item #7C: 29,30,31,32,33: approved
Roll Call Vote

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

29. Educational Data Services, Inc.

Move that the Board of Education act to approve to continue a cooperative bidding program between BHPUSD and Educational Data Services, Inc. to provide shared services for the period of July 1, 2015 through June 30, 2016 at the cost of \$14,600.

30. NJSIAA Membership

Move that the Board of Education act to approve to continue the NJSIAA Membership renewal for Highland, Timber Creek and Triton for the period of July 1, 2015 through June 30, 2016.

31. Garden State Co-op Membership

Move that the Board of Education act to approve to continue the Garden State Co-Op Membership Requirements for the period of July 1, 2015 through June 30, 2016.

32. Interim Sub Nursing Contract

Move that the Board of Education approve the contract with Interim Healthcare of New Jersey Staffing Agreement for School Services. See attached exhibit.

33. Epic Environmental

Move that the Board of Education approve Epic Environmental Services, LLC for Non-Friable Asbestos Floor Tile Removal Quality Assurance Monitoring at Highland High School for the amount of \$15,325.00

A. Personnel

Dr. Repici presented item(s) 8A:1,3,5,6,7,8,9,10 for approval.

On the motion of Mrs. Jenn Storer, seconded by Miss Jill Dawson, Item(s) 8A:1,3,5,6,7,8,9,10: approved.

Roll Call Vote:

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

ABSTAINED FROM #1 – Mrs. Dawn Leary

ABSTAINED FROM #7 – Mrs. Jenn Storer

1. Co-curricular Appointments

The Superintendent recommends the persons shown on SCHEDULE A be appointed to the listed co-curricular positions at the stipends shown for the 2015-2016 school year and are paid for time served in the positions. Approval is recommended.

2. Resolution for Emergency Hiring **Nothing to Report**

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

3. Appointment: Per Diem Substitute Staff

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2014-2015 and 2015-2016 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. Approval: Professional Development/School Business Requests **Nothing to Report**

The Superintendent recommends approval of the Professional development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

5. Approval: Update Timber Creek Senior Trip Chaperones

The Superintendent recommends Board of Education approval on the update of Timber Creek's 2015 Senior Class Trip Chaperones. The Senior Trip is scheduled for June 1 to June 5, 2015.

REMOVE

Sam Fierra, Resignation

ADD

Garry Saunders – Vice Principal

Alexis Rabeau – Educator**

***Added due to increase in number of students*

6. Appointment: Additional Science Teacher-Summer Work

The Superintendent recommends the appointment of the ADDITIONAL employee as a Science Teacher – Summer Work for the 2015-2016 school year. Details are shown on SCHEDULE G.

7. Appointment of Twilight Principals

The Superintendent requests Board of Education approval of the persons shown on SCHEDULE H to be appointed as Twilight Principals for the 2015-2016 school year. Details are shown on SCHEDULE H.

8. Appointment: Basic Skills Instructors (BSI Co-Coordinators)

The Superintendent recommends Board of Education approval for the appointment of the employees listed on the attached schedule as Basic Skills Instructors (BSI Co-Coordinators) for the 2015-2016 school year. Details are shown on SCHEDULE I.

9. Appointment: Sign-in Desk Monitors

The Superintendent requests approval of the persons shown on SCHEDULE J to be appointed as Sign-in Desk Monitors for the 2015-2016 school year. Details of assignments and salaries are shown on the schedule.

10. Approval: Revised Curriculum Writing

The Superintendent recommends Board of Education approval for the Curriculum Writing for the 2015-2016 school year. Details are shown on SCHEDULE L.

Dr. Repici presented item(s) 8A:11,12,13,14,15,16,17,18,19,20 for approval.

On the motion of Dr. Joyce Ellis, seconded by Mrs. Jenn Storer, Item(s) 8A:11,12,13,14,15,16,17,18,19,20: approved.

Roll Call Vote:

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

ABSTAINED FROM #13 – Mrs. Dawn Leary

ABSTAINED FROM #17 – Mrs. Jenn Storer

11. Approval: Family Medical Leave, Family Leave and Medical Leave

The Superintendent recommends Board of Education approval for Family Medical Leave and Family Leave for the following employee:

C.C. has requested to take a medical leave of absence from June 8, 2015 through June 23, 2105. She would like to utilize 11.5 sick days for this leave.

A.B. has requested to take a medical leave of absence for maternity and child rearing purposes from September 1, 2015 until January 8, 2016. She is requesting to utilize 20 sick days and then will continue to take unpaid FMLA for the remainder of her absence.

B.B. is requesting a medical leave beginning 5/13/2015. Anticipated return to work will be up to 3 weeks later, on or about June 3, 2015. He wishes to use 3 personal days and the rest his accumulated sick time.

L.A. has requested her maternity leave to begin May 18, 2015, using her sick and personal time. She will return in the beginning of the 15-16 school year and utilize FMLA for 6 weeks of unpaid leave beginning December 2, 2015 through January 22, 2016.

12. Appointment: Support Staff

The Superintendent recommends the appointment of the new hires for the school year 2015-2016. Details of the assignment and salary are shown on SCHEDULE M.

13. Appointment: Professional Staff

The Superintendent recommends the appointment of the new hires for the school year 2015-2016. Details of the assignment and salary are shown on SCHEDULE N.

14. Reappointment of CPR Instructors 2015-2016

The Superintendent recommends the appointment of CPR Instructors for coaching staff for the 2015-2016 school year. Details are shown on SCHEDULE O.

15. Approval: Summer Professional Development Workshops

The Superintendent requests Board of Education approval of the Summer Professional Development Workshops for the 2015-2016 school year. Details are shown on SCHEDULE P.

16. Approval: 2014-2015 Perkins Positions

The Superintendent requests Board of Education approval of the 2014-2015 Perkins Positions. Details are shown on SCHEDULE Q.

17. Approval Employment Contract 2015-2016

The Superintendent recommends the Board of Education approval of the contract for the Business Administrator/Board Secretary. Details are shown on SCHEDULE R.

18. Transfer-Professional Staff (Voluntary)

The Superintendent recommends Board of Education approval of the voluntary transfers for Triton and Highland professional staff, effective September 1, 2015, as listed on SCHEDULE S.

19. Transfer-Support Staff (Voluntary)

The Superintendent recommends Board of Education approval of the voluntary transfer for Central Office support staff, effective June 1, 2015, as listed on SCHEDULE T.

20. Approval: Student Teachers

The Superintendent recommends permission be granted for the following Drexel University student to serve her student teaching assignment for the Fall Semester of 2015-2016.

Student Teacher/University	Supervised By	Dates	School	Subject
Gina DiDomenic*Drexel	Jenn Pavlik	9-8-15 to 12-11-15	Timber Creek	Math

*Pending completion of all necessary paperwork.

The Superintendent recommends permission be granted for the following Rutgers University student to serve her student teaching assignment for the Fall Semester of 2015-2016.

Student Teacher/University	Supervised By	Dates	School	Subject
Pamela Sichelstiel*Rutgers University	Elizabeth Bannan	9-2-15 to 12-11-15	Triton	Math

*Pending completion of all necessary paperwork

Dr. Repici presented item(s) 8A:21,22,23,24 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mrs. Dawn Leary, Item(s) 8A:21,22,23,24: approved.

Roll Call Vote:

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

ABSTAINED FROM #22 – Mrs. Jenn Storer

21. Approval: Job Description

The Superintendent recommends Board of Education approval for the following Job Description: Lead Teacher. Details are shown on SCHEDULE U.

22. Appointment of Twilight Staff

The Superintendent requests Board of Education approval of the persons shown on SCHEDULE W to be appointed as Twilight Staff Members for the 2015-2016 school year. Details are shown on SCHEDULE W.

23. Approval Retirement Support Staff

Mr. A. Venuto, a Custodial worker at Triton High School has submitted a letter to the Board of Education indicating he will retire effective June 30, 2015. Mr. Venuto has been an employee of the district sixteen years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

24. Revised Reappointment of District Secretarial Support Staff 2015-2016

The Superintendent recommends Board of Education approval for the revised reappointment of the district secretarial support staff for the 2015-2016 school year. Details of assignments and salaries are shown on SCHEDULE X.

25. Approval Resignation

J.N., a Building Mechanic at Timber Creek High School, has submitted a letter of resignation, to be effective on June 30, 2015. The Superintendent recommends acceptance of the resignation.

B. ATHLETICS **Nothing to Report**

C. POLICY

Dr. Repici presented item(s) 8C:1 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mrs. Dawn Leary, Item(s) 8C:1: approved.

Roll Call Vote:

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

1. Second Reading – Policies & Procedure/Regulation

Policies:

- 0152 Board Officers
- 2622 Student Assessment
- 3212 Attendance
- 3218 Substance Abuse
- 4212 Attendance
- 4218 Substance Abuse
- 5200 Attendance
- 5460 High School Graduation
- 5465 Early Graduation
- 8630 Bus Driver/Bus Aide Responsibility

Regulations:

- 3218 Substance Abuse
- 4218 Substance Abuse
- 5600 Student Discipline/Code of Conduct
- 8630 Emergency School Bus Procedures

H. MISCELLANEOUS

1. Special Education – Out of District Placements 2014-15 **Nothing to Report**

For the school year 2014-15, the Child Study Team has placed the classified students listed on **SCHEDULE E** in special education institutions believed to be best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

Dr. Repici presented item(s) 8H:2,3,4 for approval.

On the motion of Mrs. Jenn Storer, seconded by Dr. Joyce Ellis, Item(s) 8H:2,3,4: approved.

Roll Call Vote:

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

2. Harassment Intimidation & Bullying (HIB) Investigations

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB Investigations were presented within the Executive Session portion of the May 14, 2015 Board of Education Meeting by the Superintendent of Schools and the District Anti Bullying Coordinator. Details are shown on SCHEDULE F.

3. Approval Revised Calendar 2014-2015 School Year

The Board of Education approval is requested to accept the Revised Calendar for the 2014 - 2015 School Year. Details are shown on SCHEDULE K.

4. Approval Summer Book Club

The Board of Education approval is requested to establish a Summer Book Club, a new co-curricular activity at Triton High School. Amy Eldridge and Janine Panico have volunteered to be the advisors for this club. Details are shown on SCHEDULE V.

SUPERINTENDENT

Dr. Brian Repici, Superintendent
Principals' Plan for Common Lunch

SPECIAL EDUCATION/POLICY UPDATE

Mr. David Cappuccio
Awards for Special Education Students

BUSINESS/TECHNOLOGY REPORT

Mrs. Jean Grubb, Board Secretary/Business Administrator

CURRICULUM UPDATE

Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNEL UPDATE

Julie Scully, Supervisor of Personnel Management
Nothing to Report

Mr. McMullin asked for public comment. There was none.

On the motion of Mrs. Dawn Leary, seconded by Mrs. Jenn Storer, the Board meeting adjourned at 8:07 pm.

Roll Call Vote:

YES - Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Mrs. Pat Wilson

Respectfully submitted,

Jean Grubb, Board Secretary
JG/kc